

# KYACAC College Fair Program Evaluation

EVENT: \_\_\_\_\_

DATE: \_\_\_\_\_

Use the following scale to rate the event in comparison to similar programs. Circle your response.

A – Outstanding      B – Above Average      C – Average      D – Below Average      E – Poor      N/A – Not Applicable

**Invitation:**

Was received in time to prepare and respond      A      B      C      D      E      N/A

Was clear regarding program agenda      A      B      C      D      E      N/A

Included clear directions and map      A      B      C      D      E      N/A

Suggestions: \_\_\_\_\_

**Facilities and Setup:**

Each college had adequate space      A      B      C      D      E      N/A

Setup promoted visibility and easy traffic flow      A      B      C      D      E      N/A

Suggestions: \_\_\_\_\_

**Scheduling**

Length of program was appropriate      A      B      C      D      E      N/A

Time of program was appropriate      A      B      C      D      E      N/A

Each high school had appropriate time at program      A      B      C      D      E      N/A

Suggestions: \_\_\_\_\_

**Attendance and Student Participation**

Compared to other programs, this was well-attended      A      B      C      D      E      N/A

Students actively participated      A      B      C      D      E      N/A

Students seemed well-prepared      A      B      C      D      E      N/A

Suggestions: \_\_\_\_\_

**Additional Comments:** \_\_\_\_\_

**Optional:**

Name: \_\_\_\_\_

Institution: \_\_\_\_\_

Please complete and return to the College Fair Planning Committee

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